



**Clinical training places for nursing
administration 1
for clinical training in hospitals 1st
Semester
for Academic Year 2024/2025**



**Distribution of nursing administration staff for clinical training in hospitals 1st Semester
for Academic Year 2024/2025**

Staff name	Clinical Area	Clinical Supervision
Assist. Lecturer/ Hanaa Mamdouh Hassan	Oncology center-Mansoura University	Dr/ Amina Hassan Ahmed
Assist. Lecturer/ Nora Atef Abd El Hamid	Mansoura Children Hospital	Dr/ Faten Ahmed Mohamed
Assist. Lecturer/ Hanim Mohamed	Mansoura Children Hospital	Dr/ Faten Ahmed Mohamed
Assist. Lecturer/ Fayza Mosa Ali	Oncology center-Mansoura University	Dr/ Amina Hassan Ahmed
Assist. Lecturer/ Ghada Kamal Mohamed	Ophthalmology Hospital	Dr// Faten Ahmed Mohamed
Assist. Lecturer /Safia Khaled Ahmed	Cardiothoracic & Vascular surgery Center	Dr/ Amina Hassan Ahmed
Demonstrator/Nesma Mahmoud	Main Mansoura University hospital	Dr/ Heba Rabee Hagrass
Demonstrator/Karima Fawzy	University Eye Hospital	Dr/ Heba Rabee Hagrass
Demonstrator/ Fayza Ahmed	Oncology center-Mansoura University	Dr/ Amina Hassan Ahmed
Demonstrator/Hadear Eleead	Main Mansoura University hospital	Dr/ Heba Rabee Hagrass

**Distribution Of Nursing Administration Staff for On-Line Clinical Topics 1st Semester
For Academic Year 2024/2025**

Date	Topics	Place		Clinical Staff
		Face to face	Online	
1 st week	Orientation about nursing administration (1) course specification and guidelines	-----	For all groups (A, B, C, D)	Dr/ Hanaa Mamdouh Hassan
1 st week	Record & Report (unit report, Medication, SPAR, Incident Report)	For all groups (A, B, C, D)	G. C G. D	Dr/ Asmaa Elwan Mohamed
2 nd week	Apply Kardex	G. C G. D	For all groups (A, B, C, D)	Dr/ Fayza Mosa Ali
2 nd week	Apply administration & management function	G. C G. D	For all groups (A, B, C, D)	Dr/ Karima Fawzy AbdAleem



3 rd week	Develop vision & mission of health care institution	G. A G. B	For all groups (A, B, C, D)	Dr/ Hanaa Mamdouh Hassan
4 th week	Design policy & rules for selected institution	G. C G. D	For all groups (A, B, C, D)	Dr/ Ghada Mohamed Kamal
5 th week	Design block and cyclic time schedule	For all groups (A, B, C, D)	G. A G. B	Dr/ Asmaa Elwan Mohamed
6 th week	Draw organizational, unit chart	G. A G. B	For all groups (A, B, C, D)	Dr/Safia Khaled Ahmed
7 th week	Apply time management tools (Time log - Scheduling Grid)	For all groups (A, B, C, D)	G. A G. B	Dr/ Amira Naser Ali
8 th week	Apply delegation sheet	For all groups (A, B, C, D)	G. C G. D	Dr/ Noura Atef El sayed
9 th week	Apply inventory list equipment, supplies	G. C G. D	G. A G. B	Dr/Nesma Mahmoud Mohamed
10 th week	Design job analysis, description and specification sheets	G. A G. B	G. C G. D	Dr/ Hanim Mohamed El-sayed

N.B: Total number of each group student ranged from 35-45 students
Every clinical instructor assigns one group of students.

Head of Department

Prof. Awatef Hassan

Coordinator of clinical training

Assist. Lecturer Hanaa Mamdouh